

**WESTBOROUGH HIGH SCHOOL SECURITY AND BI-DIRECTIONAL ANTENNA SYSTEM
REQUEST FOR QUALIFICATIONS (RFQ)
DESIGNER SERVICES**

The RFQ Submission Deadline is:

**Date: Wednesday 23 May 2018
Time: 11:00 AM**

**Place: Westborough Public Schools
200 Friberg Parkway
Suite 4000
Westborough, MA 01581**

The Town of Westborough and the Westborough Public School District seeks to obtain Requests for Qualifications (RFQ) for the design of a new and comprehensive Security and Bi-Directional Antenna (BDA) System for Westborough High School, the “WHS-SS Project.”

The Project is anticipated to result in a cost of not more than \$400,000.

Provided that a Designer is selected and awarded a Contract, the selected Designer will prepare plans, drawings, specifications and other necessary documents, as required, in order to post the WHS-SS-Project out for Public Bid in accordance with all applicable laws, e.g., M.G.L. c. 30B and c. 149. The selected firm will also assist in the planning, design and construction administration for the WHS-SS-Project.

The Scope of Work (SOW) is preliminarily envisioned to include providing Design Services for all phases of the WHS-SS Project including Schematic Design, Design Development, Construction Documents, Bidding, Construction Administration and Closeout. All duties defined by the Inspector General for a Designer are expected to be included in any executed contracts between the Town of Westborough and the selected Designer.

The fee for services will be negotiated with the highest ranked Respondent. The Owner anticipates executing AIA contract B201-2007 with the selected Designer.

The RFQ has been posted on the Commonwealth of Massachusetts Commbuys System and may also be obtained by email request to Robert T. Ferguson, Esq., at:

fergusonr@westboroughk12.org

Interested parties are advised that there will be a Mandatory Site Briefing Walk-Down at 11:00 AM at Westborough High School on Thursday, 17 May 2018. Proposals are due on Wednesday, 23 May 2018 at 11:00 AM.

A Contract is expected to be awarded on or about Friday, 1 June 2018.

The Westborough Board of Selectmen is the awarding authority. The Town reserves the right to reject any and all Proposals; to waive any defects, informalities, and minor irregularities; to award a Contract; or cancel this RFQ if it is in the Town’s best interest to do so. The Town of Westborough is an EEO/MBE/WBE employer.